

For office use only:  
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## Section 1 NAME AND CONTACT INFORMATION

**Family Name** \_\_\_\_\_ **Given Names** \_\_\_\_\_  
as stated in your passport

**Date of Birth** \_\_\_\_\_  
day month year  
*If under 18 years of age at program commencement date, please complete 'Guardianship Form' at [www.rmit.edu.au/international/guardianship](http://www.rmit.edu.au/international/guardianship)*

**Gender**  Male  Female

**Address in Home Country**

Number & Street name \_\_\_\_\_ City/Suburb \_\_\_\_\_  
 State \_\_\_\_\_ Postcode \_\_\_\_\_ Country \_\_\_\_\_  
 Area Code \_\_\_\_\_ Tel \_\_\_\_\_ Fax \_\_\_\_\_  
 Mobile \_\_\_\_\_ Email \_\_\_\_\_

**Mailing Address**  
(if different from above)

Number & Street name \_\_\_\_\_ City/Suburb \_\_\_\_\_  
 State \_\_\_\_\_ Postcode \_\_\_\_\_ Country \_\_\_\_\_  
 Area Code \_\_\_\_\_ Tel \_\_\_\_\_ Fax \_\_\_\_\_  
 Mobile \_\_\_\_\_ Email \_\_\_\_\_

Please tick (✓) if you have previously submitted an application to RMIT

### How to Apply

- Complete in **BLOCK** letters using a black or blue pen.
- Attach the **AU\$70 application fee**. See page 3 for payment methods. Your application **will not be processed** without this fee.  
**Exemptions:**
  - English only programs
  - Current or returning RMIT students
  - Year 12 students applying through VTAC
  - Research programs
- Attach **one certified A4 copy** (do not include originals) of supporting documents (refer to list on page 3).
- Return the completed form to RMIT University International Services or to your RMIT-accredited representative.

## Section 2 RESIDENCY AND OTHER INFORMATION

**Country of Birth** \_\_\_\_\_ **Citizenship** \_\_\_\_\_ **Passport No** \_\_\_\_\_  
If available

Are you currently living in Australia?  Yes  No  
If no, which country are you applying from? \_\_\_\_\_

Are you a permanent resident of Australia?  Yes  No  
If yes, do not proceed with this form. You must complete another form. Please visit [www.rmit.edu.au/programs/applications](http://www.rmit.edu.au/programs/applications) for further information.

If you have an Australian visa, please detail visa type:  
 Student  Visitor  Spouse  Other (please specify class type and subclass number) \_\_\_\_\_  
If you hold a current passport and/or an Australian visa, you MUST include a copy with this application.

Are you currently covered by Overseas Student Health Cover (OSHC)?  Yes  No  
Provider Name Membership No. Expiry Date

If yes, please provide: \_\_\_\_\_

Have you been awarded a scholarship or sponsorship?  Yes  No If yes, please provide a letter from your sponsor(s).  
Scholarship/Sponsor provider name: \_\_\_\_\_ Tel \_\_\_\_\_

Are you applying through an RMIT representative?  Yes  No  
 Representative's name \_\_\_\_\_  
 Agent number \_\_\_\_\_ Office number \_\_\_\_\_  
 No

### Where to submit your application

**RMIT University International Services**  
**Postal Address:**  
 GPO Box 2476V Melbourne  
 Victoria 3001 Australia  
**Street Address:**  
 Level 4, 239 Bourke Street  
 Melbourne, Victoria 3000  
 Australia  
 Tel: +(61 3) 9925 5156  
 Fax: +(61 3) 9663 6925  
 Email:  
**ISapplications@rmit.edu.au**  
[www.rmit.edu.au/international](http://www.rmit.edu.au/international)  
 RMIT University  
 CRICOS Provider Code 00122A  
 RMIT English Worldwide  
 CRICOS Provider Code 01912G

## Section 3 APPLICATION INFORMATION

**RMIT Pathway** Complete to apply for a pathway (e.g., VCE, year 11, Foundation Studies) leading into a higher award:  
 Program Code \_\_\_\_\_ Intake Date (month, year; i.e., February 2009) \_\_\_\_\_  
 Name of Program \_\_\_\_\_

**RMIT Program** Complete in order of preference to apply for an RMIT program (e.g., diploma, degree, postgraduate):

- Program Code \_\_\_\_\_ Intake Date (month, year; i.e., February 2009) \_\_\_\_\_  
 Name of Program \_\_\_\_\_
- Program Code \_\_\_\_\_ Intake Date (month, year; i.e., February 2009) \_\_\_\_\_  
 Name of Program \_\_\_\_\_
- Program Code \_\_\_\_\_ Intake Date (month, year; i.e., February 2009) \_\_\_\_\_  
 Name of Program \_\_\_\_\_

Representative's stamp

Are you applying for credit exemptions?  Yes  No  
 If yes, please provide an official syllabus, including detailed subject descriptions.

**English Program Only** Tick the type of program you are applying for:  
 General English  English for Academic Purposes  
 Start Date: \_\_\_\_\_ Number of Weeks: \_\_\_\_\_  
Please note RMIT may advise number of weeks required for English for Academic Purposes (EAP) depending on your English language proficiency level.

**English Program as a Pathway** English as part of a pathway to RMIT TAFE or University (tick here):   
In the boxes directly above, tick the type of program preferred. RMIT will advise the number of weeks required depending on your English language proficiency level.

### OFFICE USE ONLY

Interviewed by: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Form submitted at:  
 Exhibition/Interview  
 ISSC/Info Corner  
 Representative office visit

## Section 4 ENGLISH LANGUAGE PROFICIENCY

### English Ability

Is English your first language?  Yes  No

Have you studied at secondary or post-secondary level with English as the medium of instruction?  Yes  No  
If yes, please provide evidence.

### English Studies

Are you planning to enrol, or are you enrolled in English Language Studies?  Yes  No

Date of Program Completion

Level

Institution

### English Test Score (IELTS, TOEFL or REW)

Have you taken an English test in the last 6 months?  Yes  No

If yes, please complete details below.

If no, do you plan to take a test?  Yes  No

Test Date

Test Name

Test Report Form Number

Result

If not known, please submit results as soon as possible.

## Section 5 QUALIFICATIONS AND WORK EXPERIENCE (Do not complete this section if you are only applying for an English language program.)

### 1. Current Studies:

#### Most recent enrolment:

Month and year enrolled (e.g., February 2009)

From

To

Country

Institution

Name of qualification

The date your results will be available

Will you complete this program before commencing your new program at RMIT?  Yes  No

### 2. Secondary

#### List details of the secondary studies you have completed:

#### School Studies:

Years enrolled

From

To

Country

Institution

Name of qualification

### 3. Post-Secondary

#### List details of the post-secondary studies you have completed (from lowest qualification gained to highest):

#### (Tertiary)

#### Studies

(e.g., Degree, Diploma, Masters):

Years enrolled From	To
Country	
Institution	
Name of qualification (including main field of study):	

Years enrolled From	To
Country	
Institution	
Name of qualification (including main field of study):	

### 4. Employment

#### History

Please list **full details** and attach a separate page if necessary:

#### List details of employment:

Month and year From	To
Country	
Employer	
Position	
Duties	

Month and year From	To
Country	
Employer	
Position	
Duties	

## Section 6 SPECIAL CIRCUMSTANCES

Do you have a disability, impairment or long-term medical condition that may affect your studies?  Yes  No

If **yes**, you need to provide extra information so that RMIT can assist you during your study program. More information about RMIT support services is available on [www.rmit.edu.au/disability](http://www.rmit.edu.au/disability).

## Section 7 ATTACHMENTS

The following items **must be included** when you submit your application. Please refer to the Portfolio brochures for details. (Applications that are submitted without necessary attachments will be delayed in processing.)

### Compulsory Attachments

- Certified academic transcripts
- Certified copies of graduation certificates
- Evidence of English proficiency
- Certified copies of passport and current Australian visa (if applicable)

Submit these attachments if applicable (please do not include originals (copies only) as they **will not be returned**):

- Portfolio
- Supplementary documents/forms
- References from employers
- Personal statement
- Curriculum Vitae (resume)
- Disability support details
- Research proposal including expected outcomes
- Certified English translations
- Letter from scholarship provider or sponsor
- Guardianship form (for applicants under 18 years of age)
- Application fee (unless exempt)

## Section 8 DECLARATION

I understand that:

- RMIT University reserves the right to discontinue or alter any program, course/subject, fee, admission requirement, staffing or other arrangement without prior notice.
- Personal information I have provided may be made available to the Australian Government and State agencies, under the ESOS Act 2000 and ESOS Regulations 2001.
- I may access my own student records, subject to privacy legislation. (For more detailed information on RMIT University's privacy policy, please visit: [www.rmit.edu.au/privacy/policy](http://www.rmit.edu.au/privacy/policy).)
- Quoted tuition fees are an estimate only, based on standard full-time loads and will vary depending on program and plan (i.e., the actual enrolled load). Tuition fees are based on the normal program load required to complete the award program, and tuition fees will increase if I need to repeat courses or undertake additional electives that will exceed the normal program requirement.
- Fees quoted by RMIT University may increase by no more than 7.5% each calendar year of my studies.
- The first instalment of fees is to be paid upfront. Penalties will apply if payment is not received by the due date.
- Tuition fees do not include the Overseas Student Health Cover (OSHC), administrative services charges, books/equipment and/or other materials required to undertake the program or compulsory activities where relevant (such as fieldwork, excursions or laboratories).
- The OSHC and application fee are non-refundable by RMIT University. Students must apply directly to Medibank Private for possible refund of OSHC.
- I give RMIT permission to check my visa status using the Department of Immigration and Citizenship's (DIAC) EVO system.

I declare that to the best of my knowledge the information supplied in this application and the documentation supporting my application is correct and complete and that any portfolio, personal statement or additional requirements are my own work. I acknowledge that the withholding of information, or provision of incorrect documentation relating to my application may result in cancellation of any offer or enrolment by RMIT University.

If sponsored by a government body or private corporation, I give RMIT permission to provide this sponsor with information about my academic progress.  Yes  No

I have completed all sections of the application form and read and understood the declaration.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_  
day/month/year

Please refer to [www.rmit.edu.au/international/refundpolicy](http://www.rmit.edu.au/international/refundpolicy) for RMIT's refund policy for international students.

Application fee payment **A non-refundable application fee of AU\$70 must be submitted** with this application. These payment methods are accepted:

### Bank Draft

Draft should be payable to 'RMIT University' in Australian dollars and to an Australian bank. Write your student number (if known) on the back of the draft.

### Credit Card (Visa or Mastercard)

Please complete details below:

Please tick one	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard
Name on credit card:	_____	
Card number:	_____	
Expiry date:	_____	
Signature:	_____	

### Telegraphic transfer

Paid in accordance with the following details:

Payee: RMIT University  
Bank: Commonwealth Bank of Australia  
Branch: RMIT University  
360 Swanston Street, Melbourne 3000  
Account no: 1000-6953 (FOR APPLICATION FEE ONLY)  
BSB no: 063-262

A copy of the telegraphic transfer, including your full name and contact details, must be attached to your application form.