



Application Form – International Students

The application is not valid unless signed and dated
(Students under the age of 18 years require the signature of one parent/guardian)

Personal Information

Family Name: _____ Given Names (in full): _____

Date of Birth: ____/____/____ (day/month/year) Gender: Male Female

Address in Australia (if known) _____

Telephone: AH: _____ Mobile: _____ Email: _____

Emergency Contact/Guardian (in Australia): _____ Relationship: _____

Home Address: _____

Telephone: BH: _____ AH: _____ Mobile: _____

Address Overseas: (must be applicants' address not agents): _____

Telephone: _____ Email: _____

Passport No: _____

Type of Visa: Student Tourist Working Holiday Other _____

Overseas Health Cover (OSHC)

Do you have overseas health cover? Yes No

If yes, what is the name of your provider? _____

Membership Number: _____ Membership Expiry Date: _____

Student Under 18 years Only

Full Name of Parent/Guardian: _____ Relationship: _____

Home Address: _____

Telephone: BH: _____ AH: _____ Mobile: _____

Email Address: _____ Occupation: _____

Educational Background - Highest Level Achieved

Name of Qualification: _____

School Achieved: _____ Year Completed: _____

Have you enrolled in a similar course elsewhere? Yes No
(If you have you may be eligible for a credit transfer or Recognition of Prior Learning)

Have you been employed in the area covered by the course applied for? Yes No
(If you have you may be eligible for a credit transfer or Recognition of Prior Learning)

Own assessment of English Language Elementary Intermediate Advanced

Language spoken at home _____ Other languages spoken _____

English exams completed and score _____

Please attach certified evidence of English language ability (eg. IELTS test score) and Academic results

Tell us the reason you want to take our course Career Academic Personal

Where did you hear about us? _____

Conditions of Enrolment

- Stott's Colleges reserves the right to discontinue or alter any course date, tuition or service fee, location, timetable or staffing without prior notice.
- Interest will not be credited to Student Fees or disbursements and therefore, no interest will be recovered by students in the event of their cancellation.
- Students are to abide by the rules and regulations set down by Stott's Colleges.
- Australian visa regulations state that international students must have a satisfactory attendance record of at least 80% in order to continue to study in Australia. After Cautioning, students who have unsatisfactory attendance may be excluded from classes and will be reported to the Australian Immigration Authorities.
- Any school-aged dependants accompanying international students to Australia will be required to pay full fees if they are enrolled in either a government or non-government school

Course Selection and Fees

Select Course	Code	Qualification	Course Duration (weeks)	Tuition Fee
	047702D	BSB30201 Certificate III in Business Administration	10	\$4,000
	047703C	BSB40201 Certificate IV in Business Administration	20	\$8,000
	032407A	Diploma of Business (University Pathway)	33	\$12,000
	057075K	Bachelor of Business	156	\$36,000 or \$12,000 per year over 3 years or \$18,000 per year over 2 years
	057021B	CHC30102 Certificate III in Aged Care Work	26	\$6,000
	057022A	CHC40102 Certificate IV in Aged Care Work	28	\$6,000
	057020C	CHC50702 Diploma in Community Welfare Work	102	\$10,000 per year
	054502J	FNS40604 Certificate IV in Financial Services (Accounting)	50	\$12,000
	054501K	FNS50204 Diploma of Accounting	102	\$12,000 per year
	05403G	FNS60204 Advanced Diploma of Accounting	152	\$36,000
	032408M	Diploma of Information Technology (University Pathway)	33	\$12,000

Other Fees

	Overseas Student Health Cover	Up to 12 months - \$324
	Airport Transfer – Arrival & Departure	\$150
	Airport Transfer – Arrival only	\$99
	Homestay Placement – Under 18 years*	\$220 per week
	Homestay Placement – Over 18 years*	\$190 per week
	Homestay Placement Fee	\$200
TOTAL: \$		_____

Note: * Includes breakfast and dinner

Refund Policy

Applications for refunds must be made in writing to Stott's Colleges Pty Ltd.

Refunds will be issued within 28 days of receipt of a written application and will include a statement including how the refund was calculated.

- Enrolment Fees are not refundable
- There will be no refund if cancellation occurs after course commencement or the student does not start on the agreed date
- Homestay placement and airport transfer fees are not refundable if cancelled less than two weeks before arrival
- Early termination of Homestay is subject to a 10% cancellation fee on monies paid
- Fees will be refunded in full if proof of visa rejection is provided
- Notice of student cancellation must be received in writing before course commencement, fees will be refunded less:
 - i. Fees paid to a representative (if applicable); and
 - ii. A cancellation fee of 20% of course tuition fees
- Tuition fees are not transferable to another person
- Refunds will not be made directly to the student in Australia

This agreement does not remove student right to take further action under Australian Consumer Protection laws or to pursue other legal remedies.

Student Declaration

I understand the terms of this Contract and the refund conditions and confirm that I have been fully advised of the fees, refund conditions and conditions of enrolment and agree to be a student at Stott's Colleges.

Personal information is collected solely for the purpose of operating as a Registered Training Organisation under the Australian Quality Training Framework administered by the Victorian Government who are the registering authority. The information provided by the student to the provider may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code. Stott's Colleges is required, under s19 of the ESOS Act 2000, to tell the Department about: changes to student's enrolment; and any breach by students of student visa conditions relating to attendance or satisfactory academic performance.

It is a requirement of the Australian Quality Training Framework that students can access personal information held by Trading Name and may request corrections to information that is incorrect or out of date. Apply in writing to the Training Manager if you wish to view your own records.

I have read and understand page 12 - **Provider default on delivery of qualification** - of the Student Prospectus.

Applicant/Guardian Signature _____ Date ____ / ____ / ____